

LAPT

LONDON ACADEMY OF PROFESSIONAL TRAINING

CERTIFICATE

Basics of Retail Security & Cash Handling

Workshop Level



LAPT — London Academy of Professional Training

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Reference RT-ROP-W • Retail Centres

UKPRN 10067351 • Registered in England and Wales, company 4984798

AT A GLANCE

REFERENCE	RT-ROP-W
AWARD	Certificate
ASSESSMENT	445 marks — 267 to pass (60%)
PREREQUISITES	None
VALIDITY	Lifetime
AWARDING BODY	LAPT — London Academy of Professional Training

CURRICULUM

1 Cash Handling Techniques 3 chapters · 12 classes 90 marks • 1 Understanding Cash Handling Basics — 4 classes › 1.1 Introduction to Cash Handling Principles › 1.2 Identifying and Using Cash Handling Tools › 1.3 Implementing Secure Cash Handling Practices › 1.4 Handling Cash Discrepancies and Errors Effectively • 2 Implementing Cash Handling Procedures — 4 classes › 2.1 Understanding the Importance of Cash Handling Procedures › 2.2 Identifying Risks and Safeguards in Cash Transactions › 2.3 Implementing Efficient Cash Handling Steps › 2.4 Monitoring and Adjusting Cash Handling Procedures • 3 Advanced Cash Handling and Security Measures — 4 classes › 3.1 Identifying and Handling Counterfeit Currency › 3.2 Implementing Secure Cash Drawer Procedures › 3.3 Mastering Transaction Documentation and Tracking › 3.4 Conducting End-of-Day Reconciliation and Reporting
2 Customer Interaction and Conflict Resolution 0 chapters 45 marks
3 Emergency Response Procedures 0 chapters 65 marks
4 Introduction to Retail Security 3 chapters · 12 classes 115 marks • 1 Understanding Retail Security Fundamentals — 4 classes › 1.1 Identifying Common Retail Security Risks › 1.2 Understanding the Role of Surveillance in Retail Environments › 1.3 Implementing Effective Loss Prevention Techniques › 1.4 Applying Best Practices for Secure Cash Handling • 2 Security Protocols and Store Surveillance — 4 classes › 2.1 Understanding Retail Security Fundamentals › 2.2 Identifying and Responding to Theft Indicators › 2.3 Implementing Effective Store Surveillance Techniques › 2.4 Evaluating and Enhancing Security Protocols • 3 Handling Incidents and Cash Safeguarding — 4 classes › 3.1 Understanding Retail Security Risks › 3.2 Responding to Security Incidents › 3.3 Implementing Cash Handling Protocols › 3.4 Practicing Incident Management and Cash Safeguarding
5 Legal Requirements and Compliance 0 chapters 65 marks

• 1 Understanding Retail Theft and Fraud Tactics — 4 classes

- › 1.1 Identifying Common Retail Theft Tactics
- › 1.2 Understanding Fraud Techniques in Retail
- › 1.3 Analyzing Behaviors That Indicate Potential Theft
- › 1.4 Implementing Strategies to Mitigate Retail Fraud

• 2 Implementing Effective Theft Prevention Strategies**• 3 Monitoring and Responding to Fraudulent Activities**